

# LAKE SUPERIOR ZOOLOGICAL SOCIETY

## EMPLOYMENT JOB DESCRIPTION

<b>Title:</b>	Summer Camp Teacher	<b>Exempt/Non-Exempt:</b>	Non-Exempt
<b>Supervisor:</b>	Director of Education	<b>Employment Type:</b>	Temporary
<b>Revised:</b>	January 2024	<b>Hours:</b>	Mon – Fri, 40 hrs/wk

**Job Summary:** Zoo Camp is a summer day camp program run by the Education Department at the Lake Superior Zoo. Each themed camp is four days long (Monday-Thursday) and some camps repeat. Friday is a prep day for the following week. There are two Summer Camp Teachers that are sometimes assisted by interns. Ideal candidates will have prior experience teaching elementary-aged children, a strong interest in animals, and a background in biology, zoology, or ecology.

**Principal Function:** Teach zoo camps; develop and update camp curriculum; present information about animals; provide courteous assistance to the public; perform other duties as assigned; and serve as a valuable and contributing member of the zoo team.

### **Principal Duties:**

1. Summer Zoo Camp program
  - a. Teach groups of 10-15 children ages 6-12 each week using camp lessons.
  - b. Utilize the zoo's exhibits, creek, and outdoor classroom to teach campers about animals and nature through animal presentations, science projects, games, art, and exploration.
  - c. Improve existing summer camp lessons by creating fun, hands-on activities for a variety of ages and learning styles.
  - d. Effectively manage classroom setting and outdoor activities.
  - e. Prepare teaching materials and set up and clean classroom daily.
  - f. Organize safe arrival and departure of children.
  - g. Be a supportive team member by sharing ideas, assisting others, and participating in meetings.
2. Miscellaneous duties
  - a. Attend training to learn to properly handle animals including reptiles and invertebrates.
  - b. Assist with spring programs such as outreaches, field trips, and special events.
  - c. Other duties as assigned.

### **Qualifications:**

#### **Education & Experience Requirements:**

- B.A. or B.S. degree preferred, or minimum 3 years of college study in environmental education, biology, education, or related field.
- Previous experience as an informal or formal educator preferred.

#### **Competency & Knowledge Requirements:**

- Demonstrated ability to work with children ages 6-12.
- Working knowledge of animals, conservation, learning styles, and interpretation.
- Experience with lesson plan development.
- Public speaking and presentation skills.
- Self-motivated, takes initiative.
- Ability to operate as a member of a team.
- Computer skills including Microsoft Word, Outlook, Excel, and PowerPoint.

#### **Required Hours and Availability:**

- Start date negotiable; must be available part time or full time in May for training.
- Camps begin June 10 and end August 16; optional time off week of July 1-5.
- Typical work week is Monday-Friday from 8:00-4:30 starting June 10.

# LAKE SUPERIOR ZOOLOGICAL SOCIETY

## EMPLOYMENT JOB DESCRIPTION

### **Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to outdoor weather conditions, and occasionally exposed to adverse environmental conditions such as dirt, dust, pollen, odors, fumes, temperature and noise extremes, airborne particles, and animal waste. The noise level in the work environment can be higher than moderate based on the number of visitors at the zoo. Employees may be asked to work in physically close quarters.

### **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is required to stand and stoop, kneel, crouch, crawl, walk and stand for extended periods of time. The employee must occasionally lift and carry up to 30 pounds. The employee is occasionally required to carry and set up tables, chairs, boxes of supplies, and other necessary equipment. Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust focus. Close vision is required to read educational materials, waivers, and computer screens. Distance vision is necessary for supervising children outdoors and adequate crowd control.

### **To Apply:**

Fill out an employment application found at [lszooduluth.org/about/employment/](https://lszooduluth.org/about/employment/)

Email your completed application with a resume, cover letter and list of three references to:

Sarah Wilcox, Director of Education

[swilcox@lszoo.org](mailto:swilcox@lszoo.org)

**Deadline: First consideration given to applications received before February 29, 2024.**